

FINANCIAL TEMPLATE FOR THE APPOINTMENT OF ADVISOR

Sr. No.	Name of work	Rate per month
1	Monthly charge for providing services as Advisor at ICD/CFS, Rewari	
	Add GST @18%	
	Total	

SCOPE OF WORK FOR ADVISOR

1. Preparation of EOI/ tender document to lease out ICD/CFS under strategic alliance to a reputed party for management and operation of ICD/CFS along with preparation of detailed terms and conditioned for finalizing the agreement with strategic alliance partner.
2. Providing assistance in finalization of bids received in EOI/Tender and valuation thereof.
3. Providing assistance to the Corporation in getting necessary approvals wherever necessary like form Customs Department, Railways etc.
4. Preparation of detailed tariff for the operations of ICD/CFS.
5. Preparation of schedule of rate for handling and transportation services including tender document for appointment of HTC including contract conditions, instructions to tenderer etc.
6. Market survey in respect of ICD.CFS business.
7. Providing assistance to the Corporation in getting business from catchment area in respect of ICD/CFS.
8. Preparing model document for the appointment of Business Associate and framing terms and conditions thereof.
9. The person so engaged will stationed at ICD, Rewari and it is a full time assignment till the currency of contract.
10. The other terms and conditions regarding regulating the tenure of contract shall be conveyed at the time of appointment.

MANAGING DIRECTOR

TERMS OF AGREEMENT FOR ADVISOR

1. The term of agreement shall be initially for a period of one year, which can be extended for another one year; it shall be the sole discretion of Managing Director.
2. Rate be quoted on monthly basis and payment shall be made on the first day of the following month.
3. The advisor has to prepare/submit documents within time schedule provided against each assignment. Failure to provide documents with in time frame shall lead to termination of contract.